

## SBVC CURRICULUM COMMITTEE MINUTES

<b>DATE</b> 08-29-05	<b>TIME</b> 2:30-4:00 P.M	<b>LOCATION</b> AD200	<b>MEMBERS</b> Kay Ragan <input checked="" type="checkbox"/> Dan Bridges <input checked="" type="checkbox"/> Scott Rippy <input checked="" type="checkbox"/> Diane Hunter <input checked="" type="checkbox"/> Corrina Aleman <input checked="" type="checkbox"/> Judith Ashton <input type="checkbox"/> Cindy Parish <input type="checkbox"/> Patti Wall <input checked="" type="checkbox"/> DyAnn Walter <input type="checkbox"/> Nicole Williams <input checked="" type="checkbox"/> Queen Hamilton <input checked="" type="checkbox"/> Kelly Adcock <input type="checkbox"/> Achala Chatterjee <input checked="" type="checkbox"/> James Dulgeroff <input checked="" type="checkbox"/> Leticia Hector <input checked="" type="checkbox"/> Dave Rubio <input type="checkbox"/> Mimi Tumang <input type="checkbox"/> Mary Lou Vasquez <input checked="" type="checkbox"/> Denise Knight <input checked="" type="checkbox"/> Leonard Lopez <input checked="" type="checkbox"/> Rebecca Whitfield <input checked="" type="checkbox"/> Gil Maez <input checked="" type="checkbox"/> Daniel Walker <input type="checkbox"/> Ken Michaelis <input type="checkbox"/> Reginald Metu <input checked="" type="checkbox"/> Allen Moore <input checked="" type="checkbox"/>
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### DISCUSSION TOPICS

- **ROLE OF DIVISION REPS (SEE ATTACHED)** – Dan Bridges requests that committee members review document, and be prepared to discuss and finalize at the curriculum meeting scheduled for September 12. The finalized document will then be reviewed at the Department Head meeting scheduled for September 20. The following are initial changes requested:
  - Rearrange items 1-13 sequentially.
  - Add Queen Hamilton, Occupational Education to 10.
  - Add TOPS Code for new course to 11.
- **ROLE OF CURRICULUM COMMITTEE & TECHNICAL REVIEW COMMITTEE (SEE ATTACHED)** – After reviewing, members suggested the following items be added to the “New Course Outline” section: typical assignments; typical texts; pre/co requisites.
- **REVIEW OF THE 2005-2006 CURRICULUM HANDBOOK** – This review included the Curriculum Cover Sheet (page 12 of the handbook) and the Curriculum Approval Form (page 13 of the handbook.) The following will be added to the Cover Sheet: line to indicate placement of number from/to; adding to the attachment section the Curriculum Approval Form and Pre/Corequisite Grid & Scrutiny.
- **CURRICULUM TRAINING** – A member requested that training include the Model District Policy on pre/co requisites.
- **CURRICULUM INSTITUTE** – Scott Rippy discussed how helpful it was for him to attend this year’s event. He is hopeful that additional funding will be available for those interested to attend next year’s event. Dr. Ragan stated she will do her best to locate funding for 10 attendees. Information of on the 2004 and 2005 events, along with statewide curriculum resources, are available on the Academic Senate website: <http://www.academicsenate.cc.ca.us/>
- **CURRICUNET** – (postponed)

### DELETE COURSE

COURSE ID	PRE REQ	REQUEST	RESULT	NOTES	FURTHER ACTION NEEDED	EFF DATE	INFO ONLY
MUS 125			APPROVED		FORWARD TO BOARD		✓
MUS 126			APPROVED		FORWARD TO BOARD		✓
MUS 160 X2			APPROVED		FORWARD TO BOARD		✓
MUS 162 X2			APPROVED		FORWARD TO BOARD		✓
MUS 168 X4			APPROVED		FORWARD TO BOARD		✓
MUS 170 X4			APPROVED		FORWARD TO BOARD		✓
MUS 171 X4			APPROVED		FORWARD TO BOARD		✓
MUS 174 X2			APPROVED		FORWARD TO BOARD		✓
MUS 176 X2			APPROVED		FORWARD TO BOARD		✓
MUS 178 X2			APPROVED		FORWARD TO BOARD		✓

### DELETE CERTIFICATE

COURSE ID	PRE REQ	REQUEST	RESULT	NOTES	FURTHER ACTION NEEDED	EFF DATE	INFO ONLY
ELECTRONIC MUSIC			APPROVED		FORWARD TO BOARD		✓